

Initial Parsonage Inspection Form

This form is due within 10 days of the move announcement to brandon.vetter@dakotasumc.org

Church/Charge Name: _____

Parsonage Full Address: _____

Date of Inspection _____

Names of people present (virtually or in person) for inspection: _____

Please check one of the following as to the condition of the parsonage

____ No parsonage.

____ Parsonage is in good condition and no improvements are needed.

____ Normal wear and are planning the improvements described below.

____ Damage beyond normal wear and are planning the improvements described below.

Normal Wear/Planned improvements: _____

If damaged beyond normal wear was found, please check one of the following.

____ The S/PPRC and Trustees Chairs have met with the pastor and the issue was settled as stated below.

Damage beyond normal wear settled as follows:

____ We request assistance in resolving the issue. Please contact your District Superintendent immediately.

____ **We require more than 2 days to complete the improvements.**

Amount of time needed to complete improvements between when the current pastor moves out and the new pastor moves in: _____

What improvements will be completed in the extra time requested: _____

Your request will be considered during the scheduling of pastoral moves but cannot be guaranteed.

Signatures

Pastor _____

SPRC Chair/Member participating in Inspection _____

Trustees Chair/Member participating in Inspection _____

Please use the Conference Parsonage Standards Policy as a reference. It is located on pages 245-247 of the 2023 Dakotas Annual Conference Journal. Relevant journal excerpts about parsonages in pastoral change have been provided in the 2024 Dakotas Moving Packet.